

REPUBLIC OF KENYA



EMBU COUNTY GOVERNMENT
EMBU PUBLIC SERVICE BOARD

APPLICATION FOR EMPLOYMENT FORM

Please complete this form in **BLOCK** letters as appropriate and submit to the Secretary, Public Service Board of Embu P.O. BOX 2871, 60100 EMBU, Tel 0722547089.

1. Vacancy Applied For:

Position:..... Vacancy No.

Department/Directorate:.....

2. Personal Details of the Applicant:

Name of applicant: Title:.....
Surname First Name other Name(s): (Prof/Dr/Mr/Mrs/Miss/Rev)

Date of Birth:..... IDNo..... PNO..... Gender Male Female
(dd-mm-yyyy)

Nationality:..... Ethnicity:..... Home County:.....

Sub County:..... Constituency Ward:.....

Address:..... PostalCode:..... Town.....

Telephone:..... Mobile:..... E-mail address:.....

Name of Alternative contact person:..... Telephone:..... Relationship.....

3. Applicants in the Public Service only:

Ministry/Department/County/Other Public Institutions:..... Station:.....

Personal/Employment No..... Present Substantive Post:.....

Job group:..... Date of Current Appointment:.....
(dd-mm-yyyy)

Upgrading Post (if applicable):..... effective date of previous appointment:.....
(dd-mm-yyyy)

Terms of Service: Permanent & Pensionable Contract Temporary/Casual

Gross Monthly Salary..... Expected Gross Monthly Salary.....

4. Other details:

Indicate the language(s) you are proficient in.....

Do you suffer from any physical impairment? Yes No

If yes (i) give details/Nature of Disability.....

(ii) Details of Registration with National Council for People with Disabilities (Reg. No. and Date).....

Have you ever been convicted of any criminal offences or a subject of probation order? Yes No

Have you ever been dismissed or otherwise removed from employment? Yes No

If Yes, State reason (s) for dismissal/removal.....effective date.....
(dd-mm-yyyy)

Have you ever been interviewed by Public Service Board of Embu before? Yes No

If Yes, State the Post:..... Interview date:.....

(Declaring the above information will not necessarily debar an applicant from employment in Public Service of Embu. Each case will be considered on its own merit)

5. Academic/Professional/Technical Qualifications (starting with the Highest)

Year		University/College/ Institution/School	Award/Attainment (e.g Degree, Diploma, Certificate)	Courses (e.g PhD, Msc, BA)	Subject (Econ, Maths e.t.c)	Class/Grade
From	To					

6. Other Relevant Courses and Training attended Lasting not less than One (1) week

Year		Institution/College	Courses	Details
From	To			

7. Current Registration/Membership to Professional Bodies

Professional Body	Membership/Registration No.	Membership type (e.g. Associate, Full etc)	Date of Renewal

